



(C of C) LIMS No: \_\_\_\_\_

**Request for Laboratory Services and CHAIN OF CUSTODY (specific SDWA 2nd Party)**

Environmental Laboratory, 202-746 Baseline Road East, London, Ontario N6C 5Z2 Phone (Toll Free): 1-877-848-8060 Fax: 519-672-0361 Web: www.sgslakefield.com

**Laboratory Section**

Sample condition upon receipt: \_\_\_\_\_

Received Date: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
mm/dd/yy  
Logged-in Date: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Temperature upon receipt: \_\_\_\_\_ °C

<b>Submitted by:</b>	Name: _____	Quote #: _____
	Company: _____	Attached Parameter List: <input type="checkbox"/> NO <input type="checkbox"/> YES
	Address: _____	Requested Turnaround Time: <input type="checkbox"/> Lab App.
	Email: _____	*24-48h <input type="checkbox"/> 7-10 d <input type="checkbox"/>
	Phone: _____ Fax: _____	5-7 d <input type="checkbox"/> Other: <input type="checkbox"/> Specify: _____

\*Rush TA requests require lab approval

Invoice to: \_\_\_\_\_

PO No.: \_\_\_\_\_ Project No.: \_\_\_\_\_

**Water Facility Information** **Client Lab #:** \_\_\_\_\_

Facility Name: \_\_\_\_\_

Waterworks number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

MOH Unit (Ministry of Health): \_\_\_\_\_

Please check the regulation that applies to your water samples. O.Reg 170/03  O.Reg 252/05  Neither - Water samples are not regulated by O.Reg170/03 or O.Reg 252/05

As per Safe Drinking Water Act, the water facility information and the sample information sections must be filled out prior to processing samples. Sample Source Codes \* indicate whether samples are Reportable or Not Reportable. The laboratory will report all exceedences to the SDWA as per sample source codes.

**Sample Information**

Sample Source Code *	Sample Identifier (Sample Name)	Date Sampled	Time Sampled	# of Bottles	Field Total Residual Chlorine	Field Free Residual Chlorine	Analysis Requested (please enter the analysis required below and check off which analysis applies to each sample)				
1											
2											
3											
4											
5											
6											
7											
8											

Sampled By: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Results will be sent by email to an unlimited number of addresses for no additional fee. In the absence of email, fax is available upon request but limited to one fax number free of charge.

\* Sample Source Codes: NOTE: DWS (Drinking Water System)

DW-Distribution Water: Water in the DWS that is in the distribution system. These samples are reportable under O.Reg 170/03 & 252/05 of the SDWA.

TW-Treated Water: Water in the DWS at the point of entry to the distribution system. These samples are reportable under O.Reg 170/03 & 252/05 of the SDWA

RW-Raw Water: Water source for a DWS that has a treatment system. These samples are not for consumption and not reportable under O.Reg 170/03 & 252/05 of the SDWA.

RWFC-Raw Water For Consumption: Water source for a DWS that does not have a treatment system. These samples are for consumption and are reportable under O.Reg 170/03 & 252/05 of the SDWA.

NR-Not Reportable: Water samples that are not reportable under O.Reg 170/03 & 252/05 of the SDWA.

Authorization to Perform Work: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ (mm/dd/yy)